

# KORA

## COMMON EXCEPTIONS TO THE KANSAS OPEN RECORDS ACT

- Criminal investigations records
- Criminal intelligence information
- Laboratory reports and files
- Information that would reveal the identity of any undercover agent or informant
- Records that would reveal the identity of the victim of any sexual offense
- Records protected by the attorney-client privilege
- Most personnel records
- Records closed by the rules of evidence
- Notes and preliminary drafts
- Medical records
- Records containing information of a personal nature
- Standard Arrest Reports (SARs) and Standard Offense Reports (SORs)-SARs are not subject to disclosure (with the exception of the first page of the SOR.)

## A NOTE REGARDING CRIMINAL HISTORY RECORD INFORMATION AND PHOTOGRAPHS, VIDEO AND AUDIO RECORDINGS

By Law, criminal history record information (CHRI) is not subject to KORA.

Body Cam, Vehicle Cam Video are considered an investigative record subject to a few exemptions. (K.S.A. 45-245)

A public agency shall not be required to provide copies of radio or recording tapes or discs, video tapes or films, pictures, slides, graphics, illustrations or similar audio or visual items or devices.... (K.S.A. 45-219)

## KEARNY COUNTY SHERIFF'S OFFICE



8:00 a.m. to 5:00 p.m.

(weekdays, excluding holidays)

**David G. Horner, Sheriff**

[www.kearnycountykansas.com](http://www.kearnycountykansas.com)

## Contact us for information.

### **Mail:**

Kearny County Sheriff's Office  
PO Box P  
Lakin, KS. 67860

**Phone:** (620) 355-6211

**Emial:** [kcsso@pld.com](mailto:kcsso@pld.com)



(620) 355-6211



106 E. Washington  
Lakin, Kansas 67860



[kcsso@pld.com](mailto:kcsso@pld.com)

## KANSAS OPEN RECORDS ACT

## THE KANSAS OPEN RECORDS ACT (KORA)

### IT IS THE KEARNY COUNTY SHERIFF'S OFFICE RESPONSIBILITY TO:

- Appoint a Freedom of Information Officer (FOIO) to assist in resolving issues related to KORA requests.
- Act on record request within three business days following their receipt and to provide the requester notice if additional time will be required to locate or compile requested records.
- Estimate the charge for providing requested records and obtain advance payment prior to fulfilling the request.
- Redact personal information from an otherwise public record before releasing it, and/or protect from disclosure records covered by KORA exceptions.

### IT IS YOUR RIGHT TO:

- Inspect or request copies of public records retained by the Kearny County Sheriff's Office, which are not exempt from disclosure by a specific law, during regular business hours.
- Be provided an estimate of the reasonable costs the Sheriff's Office will charge to provide requested records, prior to charges being incurred.
- Receive the records you request, or at least a response to your request, within three business days after it is received by Kearny County Sheriff's Office.
- File a complaint with the Kansas Attorney General's office if you feel you are wrongly denied records.

### HOW TO OBTAIN OPEN RECORDS:

All records requests must be made in writing. A copy of a records request form may be obtained at the Kearny County Sheriff's Office, or by accessing the Sheriff page of [www.kearnycountykansas.com](http://www.kearnycountykansas.com)

Record cost is \$3.50 per report payable at or prior to report being disseminated.

- Determine the format (paper, electronic or other media) in which a record will be produced if the record is maintained in an electronic database and /or contains some information that may need to be redacted prior to release.
- Refuse a record request if it places an unreasonable burden on the agency.

- K.S.A. 45-230 prohibits the use of names and addresses derived from public records for certain commercial purposes. Violation of this law can result in a civil penalty of as much as \$500 per incident.